

**PROCESO DE GESTIÓN DE FORMACIÓN PROFESIONAL INTEGRAL**  
**FORMATO TALLER - EVIDENCIA DE APRENDIZAJE**

<b>Programa de formación</b>	Gestión de la Seguridad y Salud en el Trabajo	<b>Nivel</b>	Inglés 2
<b>Coordinación</b>	C. Producción y Logística	<b>Ambiente</b>	604
<b>Ficha</b>	3363257	<b>Grupo</b>	155TGSSTD
<b>Competencia</b>	Interactuar en lengua inglesa de forma oral y escrita dentro de contextos sociales y laborales.	<b>Fecha</b>	25 / ABR / 2026
<b>Evidencia</b>	Evidencia 1. Personal information, describing people and professions	<b>Modalidad</b>	Presencial

**EVIDENCE 1: PERSONAL INFORMATION, DESCRIBING PEOPLE AND PROFESSIONS**

*Topics from the guide: personal information review, describing people, professions, subject pronouns, verb to be, basic personal questions.*

## 1. Presentación del tema

In this first evidence, apprentices will use English to give personal information, describe a classmate and mention professions or occupations related to work contexts. This activity is connected to the first topics of the learning guide: personal information review, describing people and professions.

El objetivo del taller es que los aprendices puedan presentarse en inglés, formular y responder preguntas básicas sobre información personal, describir físicamente a un compañero y mencionar profesiones u ocupaciones de forma sencilla. Además, se busca que relacionen el uso del inglés con situaciones reales de presentación personal y comunicación básica en un contexto formativo o laboral.

El producto final será una ficha personal escrita en inglés, una descripción breve de un compañero y una presentación oral corta frente al grupo.

## 2. Práctica guiada

### A. Personal information review

Match the questions with the correct answers.

Questions	Answers
1. What is your name?	___ I am from Colombia.
2. How old are you?	___ I live in Bogotá.
3. Where are you from?	___ My name is Laura.
4. Where do you live?	___ I am 22 years old.
5. What is your occupation?	___ I am a SENA apprentice.
6. What is your favorite subject?	___ My favorite subject is English.

**Now answer with your personal information.**

1. What is your name? \_\_\_\_\_

2. How old are you? \_\_\_\_\_

3. Where are you from?  
\_\_\_\_\_

4. Where do you live? \_\_\_\_\_

5. What is your occupation?  
\_\_\_\_\_

6. What is your favorite subject?

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## B. Subject pronouns

Complete the sentences with the correct subject pronoun: I, you, he, she, it, we, they.

1. My name is Daniel. \_\_\_\_\_ am a SENA apprentice.
2. Laura is my classmate. \_\_\_\_\_ is from Bogotá.
3. Carlos is 25 years old. \_\_\_\_\_ is a worker.
4. My classmates and I study English. \_\_\_\_\_ are apprentices.
5. The safety helmet is yellow. \_\_\_\_\_ is important.
6. Andrés and Sofia are in my group. \_\_\_\_\_ are responsible.
7. You and I are in the same class. \_\_\_\_\_ are classmates.
8. The instructor is friendly. \_\_\_\_\_ explains the topic clearly.

## C. Verb to be

Complete the sentences using am, is, are.

1. I \_\_\_\_\_ a SENA apprentice.
2. She \_\_\_\_\_ my classmate.
3. They \_\_\_\_\_ from Colombia.
4. We \_\_\_\_\_ in English class.
5. He \_\_\_\_\_ a safety assistant.
6. You \_\_\_\_\_ responsible and punctual.
7. It \_\_\_\_\_ an interesting program.
8. My classmates \_\_\_\_\_ friendly.

### Now write the negative form.

*Example: She is a doctor. -> She is not a doctor.*

1. I am a teacher. \_\_\_\_\_
  2. He is from Cali. \_\_\_\_\_
  3. They are workers. \_\_\_\_\_
  4. We are in the laboratory. \_\_\_\_\_
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## D. Describing people

### Study the vocabulary.

Physical appearance	Personality
tall	responsible
short	friendly
young	punctual
old	respectful
thin	hardworking
strong	calm
curly hair	active
straight hair	organized
black hair	
brown eyes	

### Complete the sentences with a suitable adjective.

1. A person who arrives on time is \_\_\_\_\_.
2. A person who works a lot is \_\_\_\_\_.

3. A person who treats others well is \_\_\_\_\_.
4. A person who plans activities carefully is \_\_\_\_\_.
5. A person who talks kindly to classmates is \_\_\_\_\_.

**Now describe a classmate using three sentences.**

*Example: My classmate is tall. She has black hair. She is responsible and friendly.*

1. My classmate is \_\_\_\_\_
2. He / She has \_\_\_\_\_
3. He / She is \_\_\_\_\_

## E. Professions and occupations

Match the profession with the correct description.

Profession	Description
1. Doctor	___ He / She teaches students.
2. Teacher	___ He / She helps sick people.
3. Nurse	___ He / She works with safety rules and prevention.
4. Safety assistant	___ He / She helps doctors and patients.
5. Engineer	___ He / She designs or supervises technical processes.
6. Worker	___ He / She works in a company or production area.

**Now complete the sentences.**

1. A doctor works in a \_\_\_\_\_.
2. A teacher works in a \_\_\_\_\_.
3. A safety assistant checks \_\_\_\_\_.
4. A worker uses \_\_\_\_\_ at work.
5. An engineer supervises \_\_\_\_\_.

## F. Reading practice

**Read the text and answer the questions.**

### My classmate

Her name is Camila. She is 24 years old. She is from Bogotá and she lives in Kennedy. She is a SENA apprentice in Safety and Health at Work. She is responsible, friendly and organized. She has long black hair and brown eyes. She wants to work as a safety assistant in a company. She likes English because it is useful for her professional life.

**Answer the questions.**

1. What is her name? \_\_\_\_\_
2. How old is she? \_\_\_\_\_
3. Where is she from? \_\_\_\_\_
4. What is her program? \_\_\_\_\_
5. What is she like? \_\_\_\_\_
6. What profession does she want? \_\_\_\_\_

## 3. Práctica libre - descripción de la evidencia

Crear una ficha personal en inglés y una descripción breve de un compañero del grupo, con el fin de practicar información personal, descripción de personas y profesiones. Los aprendices deberán entrevistar a un compañero, tomar apuntes y luego escribir una descripción organizada en inglés.

La actividad debe permitir que los aprendices usen preguntas básicas como: What is your name? How old are you? Where are you from? Where do you live? What is your occupation? What is your favorite subject? Además, deben usar vocabulario para describir apariencia física, personalidad y ocupaciones.

### Entregable de la evidencia

- Ficha personal manuscrita en inglés.
- Descripción manuscrita de un compañero en inglés.
- Presentación oral breve frente al grupo.
- Duración oral recomendada: 1 a 2 minutos por estudiante.

### Instrucciones

1. Trabaja de manera individual para completar tu ficha personal.
2. Luego, entrevista a un compañero del grupo usando preguntas básicas en inglés.
3. Escribe las respuestas de tu compañero en tu cuaderno.
4. Redacta una descripción breve de tu compañero en inglés.
5. Incluye información personal, descripción física, personalidad y una profesión u ocupación relacionada con el contexto laboral.
6. Escribe la evidencia a mano, con letra clara y organizada.
7. Practica la pronunciación de tu presentación.
8. Presenta oralmente a tu compañero frente al grupo.

### Requisitos lingüísticos obligatorios

- Mínimo 6 preguntas y respuestas de información personal.
- Uso correcto de subject pronouns: I, he, she, we, they.
- Uso correcto del verb to be: am, is, are.
- Mínimo 4 adjetivos para describir apariencia física o personalidad.
- Mínimo 3 profesiones u ocupaciones en inglés.
- Mínimo 1 párrafo de 80 a 100 palabras describiendo a un compañero.
- Presentación oral breve en inglés.

### Formato sugerido para la ficha personal

Personal Information	Answer
Name	_____
Age	_____
City	_____
Neighborhood	_____
Occupation	_____
Program	_____
Favorite subject	_____
Future occupation	_____

### Ejemplo claro de la evidencia

#### Personal information

My name is Daniel. I am 23 years old. I am from Colombia. I live in Bogotá. I am a SENA apprentice. My program is Safety and Health at Work. My favorite subject is English. I want to work as a safety assistant.

#### Description of a classmate

My classmate's name is Laura. She is 25 years old. She is from Bogotá and she lives in Suba. She is a SENA apprentice in Safety and Health at Work. She is friendly, responsible and organized. She has long black hair and brown eyes. She wants to work as a safety assistant in a company. She likes English because it is important for her professional life.

#### **4. Criterios de valoración**

- Completa la ficha personal en inglés de manera clara.
- Formula y responde preguntas básicas de información personal.
- Usa correctamente subject pronouns y verb to be.
- Describe a un compañero usando vocabulario adecuado.
- Incluye profesiones u ocupaciones en inglés.
- Organiza la información en un párrafo coherente.
- Participa en la presentación oral.
- La pronunciación permite comprender el mensaje.